

## Privacy Policy of TempLog Berlin GmbH pursuant to Art. 13 et seq. GDPR

Ensuring data protection - the protection of your personal rights - is an important concern for us. It is the basis for a business relationship built on trust. You can be certain that we handle your data responsibly. TempLog Berlin GmbH welcomes your interest in our pages and thanks you for your visit to this website. At this point, we wish, pursuant to Art. 13 et seq. GDPR, to inform you who the controller of the data collection is, how you can reach our data protection officer, where and for what purpose data is collected and processed on our website and what rights you, as user, have:

### 1. Contact details of the controller and the data protection officer

The **controller** of the data processing within the meaning of data protection provisions is **TempLog Berlin GmbH, Märkische Allee 2, 14979 Großbeeren, Germany, telephone +49 (033701) 365-0, fax +49 (033701) 365-200, e- mail: [info@templog.de](mailto:info@templog.de)** in so far as any personal data is stored and/or processed. TempLog Berlin GmbH, as a company belonging to the Nordfrost Group, has appointed the **data protection officer of Nordfrost GmbH & Co. KG, Nordfrost-Ring 1, 26419 Schortens, Germany, telephone: +49 (04461) 8902-0, fax: +49 (04461) 8902-54, e- mail: [datenschutzbeauftragter@nordfrost.de](mailto:datenschutzbeauftragter@nordfrost.de)** as its external data protection officer, who is to ensure that data protection is guaranteed and who is available to answer questions of any kind which you may have.

### 2. Recording of data and recipients of the same in the case of data transmission

TempLog Berlin GmbH only collects such data as is necessary to respond to communications or to perform orders or contracts. The processing is carried out pursuant to Art. 6 (1), paras. b and f, GDPR. The recipients of the data are persons and firms who contact us, and also our customers, service providers and processors. As a basic principle, personal data is only collected on our website if this is disclosed to us on a voluntary basis. The user alone decides whether he wishes to disclose these details to us or not. Should any transmission of personal data to third parties be necessary, this is carried out pursuant to Art. 6 (1), paras. b and f, GDPR or on the basis of your consent.

### 3. Cookies / Google Map

In order to make your visit to our website and the Internet platforms attractive and to facilitate the use of certain functions, TempLog Berlin GmbH uses so-called "cookies" on various websites. These are small text files which are placed on the final device and which enable an analysis to be made of your use of the website. **You can prevent the storage of cookies by a corresponding setting of your browser software**; however, we draw your attention to the fact that in this case it is possible that you may not be able to use all the functions of this website in the full scope.

This website uses the product Google Maps from Google Inc. Through your use of this website, you declare your agreement with the recording, processing and use of the data collected on an automatised basis by Google Inc, its representatives or third parties.

You can find the Google Maps Terms and Conditions of Use under "[Nutzungsbedingungen von Google Maps](#)".

### 4. Contact

Where a user makes contact with TempLog Berlin GmbH, personal data is collected. Which data is collected in the case of any contact depends upon the respective contact. This data is stored and used exclusively for the purpose of responding to the request or dealing with the enquiry and the technical administration associated with the same. The legal basis for the processing of the data is our legitimate interest in responding to the request pursuant to Art. 6 (1), para. f, GDPR. Where the contact is aimed at the conclusion of a contract, an additional legal basis for the processing is Art. 6

(1), para. b, GDPR. After the enquiry has been finally dealt with, the data is erased. This is the case where it can be assumed from the circumstances that the relevant matter has been conclusively clarified and no statutory duties of retention apply and that such erasure is not precluded by the assertion, exercise or defence of any legal claims.

#### **5. Data processing for the performance of a contract**

Pursuant to Art. 6 (1), para. b, GDPR, personal data is further collected and processed if the user provides this information to TempLog Berlin GmbH on a voluntary basis for the performance of a contract or when opening a customer account. The erasure of the data or the customer account is possible at any time and may be effected by a message to the controller or the data protection officer. TempLog Berlin GmbH stores and uses the data provided for the purpose of performance of the contract. After the contract has been performed in full, the data will be blocked, having regard to retention periods under tax and commercial law provisions and, following the expiration of these periods, will be erased unless express consent has been given to any further use of the data or a legally permitted further use of the data is possible.

#### **6. Advertising, invitations and company information by post and e-mail**

On the basis of its legitimate interest in personalised direct information and advertising, TempLog Berlin GmbH reserves the right to store first names and surnames, the postal address and - in so far as TempLog Berlin GmbH has received the following additional details within the scope of the contractual relationship - the title, academic degree, year of birth and the profession, sector or business designation pursuant to Art. 6 (1), para. f, GDPR and to use the same for sending invitations, offers and information by post and/or by e-mail. You may object to the storage and use of the data for this purpose at any time through a corresponding informal message to the controller or the data protection officer.

#### **7. Data processing for the performance of a contract**

In order to perform contracts/orders, TempLog Berlin GmbH co-operates with various service providers. The personal data collected by TempLog Berlin GmbH within the scope of performance of the contract is passed to the companies commissioned with the service/delivery in so far as this is necessary for the performance of the contract. As part of the payment process, the payment details are forwarded to the bank charged with handling the payment in so far as this is necessary for the processing of the payment. The legal basis for the forwarding of the data is Art. 6 (1), para. b, GDPR.

#### **8. Rights of the user (data subject)**

The applicable data protection law grants the user (hereinafter: data subject) comprehensive rights (rights to information and rights of intervention) as against the controller regarding the processing of his personal data:

- **Right to information pursuant to Art. 15 GDPR:** Data subjects have, in particular, a right to information about the personal data concerning them which is processed by TempLog Berlin GmbH, about the purposes of the processing, the categories of the personal data processed, the recipients or categories of recipients to whom the personal data has been or will be disclosed, the envisaged period for which the personal data will be stored or the criteria used to determine that period, the existence of a right to rectification, erasure or restriction of the processing, a right to object to the processing, a right to lodge a complaint with a supervisory authority, a right to information as to the source of the data and a right to be informed which appropriate safeguards pursuant to Art. 46 GDPR exist where the data is forwarded to third countries.

- **Right to rectification pursuant to Art. 16 GDPR:** Data subjects have a right to the prompt rectification of inaccurate data concerning them and/or to have incomplete data stored completed.

- **Right to erasure pursuant to Art. 17 GDPR:** Data subjects have the right to demand the erasure of personal data where the conditions of Art. 17 (1) GDPR are fulfilled. However, this right, in particular,

does not apply where the processing is necessary for exercising the right of freedom of expression and information, for compliance with a legal obligation, for reasons of public interest or for the enforcement, exercise or defence of legal claims.

- **Right to restriction of processing pursuant to Art. 18 GDPR:** Data subjects have the right to demand the restriction of the processing of their personal data for as long as an investigation is being carried out as to the contested accuracy of the data, or the data is no longer needed following achievement of the purpose but is still required for the assertion, exercise or defence of legal claims, or an objection is pending on which a decision has yet to be made.

- **Right to notification pursuant to Art. 19 GDPR:** Where data subjects have exercised any right to rectification, erasure or restriction of the processing vis-à-vis the controller, the latter shall be obliged to communicate this rectification or erasure of the data or restriction of the processing to all recipients to whom the relevant personal data has been disclosed, unless this proves impossible or involves disproportionate effort. The data subjects have a right to be informed of these recipients.

- **Right to data portability pursuant to Art. 20 GDPR:** Data subjects have the right to receive their stored personal data in a structured, commonly used and machine-readable format or to demand the transmission of the same to another controller, in so far as this is technically feasible;

- **Right pursuant to Art. 7 (3) GDPR to withdraw consents already issued:** *Data subjects have the right at any time, with effect for the future, to withdraw their consent already issued to the processing of their data. In the case of withdrawal of consent, the relevant data will be promptly erased unless any further processing can be supported on a legal basis for which no consent is necessary. The withdrawal of consent shall not affect the lawfulness of any processing carried out by consent prior to withdrawal of the same.*

- **Right to lodge a complaint pursuant to Art. 77 GDPR:** Without prejudice to any other administrative or judicial remedy, data subjects have the right to lodge a complaint with a supervisory authority, in particular in the Member State of their habitual residence or place of the alleged infringement, if there is a suspicion that the processing of the relevant personal data infringes the valid data protection laws. At the place of the registered office of TempLog Berlin GmbH, the responsible authority is the Commissioner for Data Protection for the State of Niedersachsen [*Lower Saxony*] Prinzenstraße 5, 30159 Hannover, Germany, telephone +49 (0511) 120 45 00, fax: +49 (0511) 120 45 99, e-mail: [poststelle@lfd.niedersachsen.de](mailto:poststelle@lfd.niedersachsen.de).

#### **9. Duration of the storage of personal data**

The duration of the storage of personal data depends upon the respective statutory periods of retention. Following expiration of the relevant period, the corresponding data is routinely erased, provided it is no longer required for the performance or initiation of contracts or for the defence of legal claims and/or provided no legitimate interest in continued storage exists.

#### **10. Security**

TempLog Berlin GmbH deploys technical and organisational security measures in order to protect the data from accidental or wilful manipulation, loss, destruction or access by unauthorised persons. Our security measures are continually improved in line with technological developments.